



Reference no

Log no

For office use

## Community Area Grant Application Form 2010/2011

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

**We strongly advise that you contact your Community Area Manager before completing your application.**

### 1 - Your organisation or group

|                      |   |        |  |
|----------------------|---|--------|--|
| Name of organisation | Trowbridge Town Football Club   |        |  |
| Contact name         |   |        |  |
| Contact address      |   |        |  |
| Contact number       |   | e-mail |  |
| Organisation type    | Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/><br>Other, please specify Registered FA Community Development Football Club |        |  |

### 2 - Your project

|   |   |
|---|---|
| In which community area does your project take place? (Please give name – see section 3 of the grants pack)                     | Trowbridge  |
| Does your town/parish council know about your project?  | Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>   |
| What is your project?<br><br><b>Important: This section is limited to 300 characters only (inclusive of spaces).</b>            | To fund 29 managers and coaches to attend required FA courses to maintain and progress the standard of coaching to the Youth and Girls teams, and to comply with the requirements expected of an FA Charter Development Club. |
| Where will your project take place?   | Woodmarsh Football ground, Trowbridge, Wilts  |
| When will your project take place?  | February, March, May and June 2011  |
| How many people will benefit from your project?   | 400+ (Youth, Girls and Adults )   |
| How does your project demonstrate a direct link to the community plan for your area?<br><br>Please provide a reference/page no. | 3.4: Find funding to develop current recreational facilities.<br><br>6  |

**What is the link between your project and other local priorities?** e.g. Priorities set by your area board and parish plans.

\*Providing activities for children and young people \*Increase range of leisure activities \* Health and Safety of Young people. \*Economic well being - having over 400 youth players attracts a lot of people into to Trowbridge on a regular basis, who then spend money in the local community.

**How did you discover there was a need for your project and how will your project benefit your local community?**

**Important: Please do not type in paragraphs – This section is limited to 1200 characters only (inclusive of spaces)**

**The new Management committee of the Club, (voted in August 2010), have identified that Trowbridge Town Football Club, is at present in contravention of it's FA Charter Development Club status. At present the club has a number of managers and coaches who have no recognised coaching, first aid and Child Protection qualifications which seriously effects the standard and quality of the Youth Teams coaching, this needs to be addressed as a matter of urgency, to ensure the continued status of the club, and quality of provision in terms of coaching as well as preserving the Clubs FA status.**

**Any other information about your project.**

Trowbridge Town FC, have limited finances, with all monies raised through Youth teams subscriptions and match day receipts, under normal circumstances, being reinvested in the teams equipment, kit and hiring of pitch and training space. However, the poor state of repair of the changing rooms and other facilities at Woodmarsh has meant that this season the Club has had to invest most of its finance into refurbishment and replacement , (Many of the facilities were at the stage of disrepair and danger to health that Hellenic, T&D, Wiltshire County and Mid Wilts Leagues were calling our league status into question, which would have had serious implications for the sporting community in Trowbridge). This has meant that little or no resources are available to ensure that the standard requirements in terms of coaching qualifications, 1<sup>st</sup> aid and Child Protection, of the FA, leagues and indeed the club itself are being met in terms of quality of coaching and professionalism.

### 3 - Management

**How many people are involved in the management of your group/organisation? 9**

**Of these, how many are:**

|   |             |                                |               |                                |
|---|-------------|--------------------------------|---------------|--------------------------------|
| <b>Over 50 years</b>                    | <b>Male</b> | <input type="text" value="3"/> | <b>Female</b> | <input type="text" value="1"/> |
| <b>25 – 50 years</b>                    | <b>Male</b> | <input type="text" value="4"/> | <b>Female</b> | <input type="text" value="1"/> |
| <b>Under 25 years</b>                   | <b>Male</b> | <input type="text" value="0"/> | <b>Female</b> | <input type="text" value="0"/> |
| <b>Disabled People</b>                  | <b>Male</b> | <input type="text" value="0"/> | <b>Female</b> | <input type="text" value="0"/> |
| <b>Black and Minority Ethnic people</b> | <b>Male</b> | <input type="text" value="0"/> | <b>Female</b> | <input type="text" value="0"/> |

**If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

The Club Committee, (voted in August 2010), has put into place a Full Club Development Plan, which includes a system of professional development and progression for all coaches, and are confident , that once the essential updating of qualifications are carried out during the present season , that the club will be self funding in terms of ensuring that all existing coaching qualifications are updated regularly, and new coaches gain their qualifications, as required.

**If you were not awarded the full amount requested, what would be the impact on your project?**

If insufficient funding is achieved it could have the following effect:

\*The club would be unable to sustain a high quality of training and playing of football across its present range of gender and Age Groups, there would also be a real risk that the FA would withdraw the Charter Development Club status that it presently holds. (this would include the removal of teams from all league football), This would have a massive effect on the sporting community within the district of Trowbridge.

**How will you know whether your project has made a difference in the community?**

Through demonstration that the football club is compliant with FA regulations, and by the improved professionalism and standard of coaching across the club

**Have you contacted Charities Information Bureau for help with your application/ to seek funding?**

Yes

No

**To who have you applied for funding for this project (other than Wiltshire Council)?**

No One

**Have you been successful?**

Yes

No

**Have you or do you intend to apply for a grant from another area board within this financial year?**

Yes

No

**If yes, please state which ones.**

N/A

**Are you in receipt or anticipating other funding from Wiltshire Council for this project?**

Yes

No

**4 - Information relating to your last annual accounts (if applicable)**

**Year ending: 2010**

**Month: 31<sup>st</sup> May**

**Year: 2009-2010**

**A - Total income:**

£48468.12

**B - Minus total expenditure:**

£46778.57

**Surplus/deficit for year: (A minus B)**

£1689.55

**Free reserves held:**

£0

## 5 - Financial information

| Project Costs A<br>Please provide a <u>full</u> breakdown e.g. equipment, installation etc. |              | Project Income B<br>Please list all sources of funding for this project, as provisional (P) or confirmed (C) |               |
|---|--------------|--|---------------|
|   |              |  | P/C           |
| CRB checks (27 coaches/officers)  | £405         | Own fundraising/reserves   | £1,688        |
| L1 FA Coaching (19 coaches)   | £1,900       |  | £             |
| L2 FA Coaching (2 coaches)  | £750         | Parish/town council  | £0            |
| FA Safeguarding Children. (4 coa  | £80          |  | £             |
| 1 <sup>st</sup> aid (1 coach)   | £20          | Trusts/foundations   | £0            |
| L2 Treatment of injuries (1 offi  | £170         |  | £             |
| FA Welfare (2 officers)   | £50          | In kind  | £0            |
|   | £            |  | £             |
|   | £            | Other  | £0            |
|   | £            |  | £             |
|   | £            |  | £             |
|   | £            |  | £             |
|   | £            |  | £             |
| <b>Total Project Expenditure</b>  | <b>£3375</b> | <b>Total Project Income</b>  | <b>£1,688</b> |

**Total project income B** £1,688

**Total project expenditure A** £3,375

**Project shortfall A – B** £1,687

**Award sought from Wiltshire Council Area Board** £1,687

### Bank Details

Please give the name of the organisations' bank account e.g. Barclays

Please give the title name of the organisations' bank account e.g. current

## 6 – Supporting information – Please enclose the following documentation

### Enclosed (please tick)

- Written quotes including the one you are going to use
- Latest inspected/audited accounts or annual report
- Income and expenditure budget for current financial year
- Project budget (if applicable)
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

**For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.**

**7 - Equalities and Inclusion – Wiltshire Council is committed to ensuring that its work through the Area Boards benefits all sections of our community and promotes equality and inclusion. To assist us in assessing how your application aims to meet our commitment to equality and inclusion, please provide a brief answer to the following:**

**a) How does your project work to either (a) promote equality and access to services/facilities, and/or (b) reduce disadvantage?**

To allow Youth and Girls Football teams to enjoy quality training and support from coaches and managers. If the award is not granted then this could seriously disadvantage the Youth members by denying them the opportunity to develop and progress within the sport..

**b) How does your project work to promote inclusion, participation and good community relations?**

Trowbridge Town Football Club, is a Community Development Charter Standard Club, and is fully committed to providing Football coaching and games for all groups in the community, the project will allow Youth and Girls teams to enjoy a good level of progression and encourage further participation.

**c) Is your project targeted at a specific group? If yes, please tick any of the following which apply**

- Under 25's     Over 50's
- Mostly or all men/boys                       Mostly or all women/girls
- Specific minority ethnic groups (please state which groups)    All inclusive
- Specific faith groups (please state which groups) All inclusive
- People/families on low income
- Other disadvantaged groups (please state which groups) Disabled members

**8 - Declaration (on behalf of organisation or group) – I confirm that...**

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.     Child Protection     Public Liability Insurance
  - Equal opportunities     Access audit     Environmental impact
  - Planning permission applied for (date)                      or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

|                                  |                         |
|----------------------------------|-------------------------|
| <b>Name:</b>                     | <b>Date:</b> 07/12/2010 |
| <b>Position in organisation:</b> |                         |

**Please return your completed application to the appropriate Area Board Locality Team**